



CHPBA Abuse/Molestation Risk Management Program

CHPBA has adopted the following policies and this document will also serve as our adult volunteer educational training program:

Criminal Background Checks

Criminal background checks are conducted by a third-party vendor on all volunteers with access to youth. At a minimum, the criminal background check should pull records from all 50 states to include the National Criminal Database and the National Sex Offender registry. Any background check that indicates that a potential volunteer is unfit to work with youth results in disqualification of such individual. In conjunction with running background checks, the following steps are taken:

- All first time volunteers complete a written application to include a question about whether the applicant has ever had any prior criminal convictions or is pending any current investigations and a consent provision to run a background check.
- The confidentiality of records is protected, and access is limited to the Executive Committee of the CHPBA Board.
- Before an adverse action is taken against an applicant, CHPBA will comply with all federal and state laws governing background checks such as the Fair Credit Reporting Act and assistance should be requested from our background check vendor as regards required applicant notifications.

Recognizing Grooming

Grooming is the process by which sexual predators pave the way for sexual abuse by gradually gaining the trust of and conditioning of minors, parents, and administrators. The steps in the grooming process are as follows:

- Identify a vulnerable child whose needs are not being met such as lack of attention by parents, lack of spending money, etc.
- Fill the missing needs of the child by providing attention, transportation, help with homework, special favors, confiding in secrets, spending money, gifts, etc. to create a "special bond".
- Gain trust of family by spending disproportionate amount of time with them.
- Isolate the victim to create one on one opportunities.
- Gradually use boundary invasions that start off with inappropriate electronic communications and photo sharing, tickling, wrestling, massages, alcohol, drugs, pornography, etc. that lead to nudity and sexual activity.
- Maintain control and silence with threats of fear and shame.

Policies to Protect Against Misconduct

- All forms of abuse including sexual, physical, emotional, harassment, bullying, and hazing are prohibited.
- Prohibited sexual abuse physical acts include genital contact whether or not either party is clothed; fondling of a participant's breast or buttocks; sexual penetration; sexual assault, exchange of a reward in sport for sexual favors; lingering or repeated embrace that goes beyond acceptable physical touch; tickling, wrestling, or massage; and continued physical contact that makes a participant uncomfortable.
- Prohibited sexual abuse verbal acts include making sexually oriented comments, jokes and innuendo; staff member discussing his or her sex life with participant; asking about a participant's sex life; requesting or sending a nude or partial dress photo; exposing participants to pornographic material; voyeurism; and sexting with a participant.

- Any type of grooming behavior is prohibited.
- Prohibited forms of physical abuse include punching, beating, biting, striking, choking, slapping, or intentionally hitting a participant with objects or sports equipment; providing alcohol to a participant under legal drinking age; providing illegal drugs or non-prescribed medications to any participant; encouraging or permitting a participant to return to play after injury or sickness prematurely without clearance of a medical professional; prescribing dieting or other weight control methods for humiliation purposes; isolating a participant in a confined space; forcing participant to assume a painful stance or position for no athletic purpose; withholding, or denying adequate hydration, nutrition medical attention, or sleep.
- Prohibited emotional abuse includes a pattern of verbally attacking a participant personally such as calling them worthless, fat or disgusting; physically aggressive behaviors such as throwing or hitting objects; and ignoring a participant for extended periods of time or excluding them from practice.
- Bullying includes an intentional, persistent, or repeated pattern of committing or willfully tolerating (e.g., staff not preventing) physical, nonphysical, or cyber bullying behaviors that are intended to cause fear, humiliation, physical harm in an attempt to socially exclude, diminish, or isolate another person emotionally, physically, or sexually. It is often not the staff, but instead, other participants who are the perpetrators of bullying. However, it is a violation if the staff member knows or should have known of the bullying behavior but takes no action to intervene on behalf of the targeted participants.
- Prohibited hazing includes any contact which is intimidating, humiliating, offensive or physically harmful. Hazing typically is an activity that serves as a condition for joining a team of being socially accepted by team members.
- Two deep leadership is required where two adults (e.g., any combination of staff or parents) should be present at all times so that a minor participant can't be isolated with a single unrelated adult, except in the case of an emergency.
- In special situations involving an adult such as car travel, overnight travel, locker rooms/changing areas, individual coach meetings, and individual training sessions, minors should always have another child buddy with them or a second adult within an observable and interruptible distance.
- All electronic communications including email, texting, social media, etc. between the staff member and a minor participant should be limited strictly to the legitimate activities of the organization. A parent/guardian of minor or another staff member should be copied on all such communications.
- Staff and minor participants should not connect on social media outside of the organization's official social media accounts.
- Any overnight travel exposure should prohibit adults spending the night in the same room as an unrelated minor participant; require grouping of participants of the same sex and age group in rooms; and provide adequate oversight with a same-sex chaperone for each group.
- Take off/pick up of athletes by staff should be strongly discouraged because of the difficulty in limiting one-on-one contact.

Reporting Suspicions of Child Sexual or Physical Abuse and Other Forms of Abuse

Federal or state law may require any adult volunteer who has a suspicion of child sexual or physical abuse to independently report such suspicion directly to law enforcement within 24 hours. Failure to report may be a punishable offense.

In addition, the adult volunteer should report the suspicion within 24 hours to the CHPBA Executive Board and a designated Board official should also report to law enforcement within 24 hours if there is suspicion that child sexual or physical abuse has been committed.

CHPBA will allow law enforcement to handle the investigation and the suspected offender should be immediately suspended from coaching or any youth-facing duties pending the outcome of the investigation. Organization officials shall not comment on the allegation or police investigation until it has been concluded.

Volunteers should also report prohibited misconduct other than child sexual and physical abuse to the appropriate organization official and the organization can investigate and decide what types of sanctions, if any, are appropriate.

CHPBA shall not retaliate in any way against a volunteer who makes a good faith report of a suspicion of any form of misconduct.

Child Abuse Training for Minors

All volunteers should review the following documents: [Minor Training \(Ages 4-12\)](#) and/or [Minor Training \(Ages 13-17\)](#)

For More Detailed Information

This short form program is a summary of a more detailed risk management program entitled [Safe Sport Child Abuse and Other Misconduct Risk Management Plan for Non-NGB Organizations](#). Please refer to this program if you need more details on the following issues: Safe Sport Act Requirements; abuse and misconduct definitions; social media; email; text, and instant messaging; locker rooms and changing areas; travel; reporting misconduct; what to do after reporting to law enforcement; responding to misconduct and policy violations; whistleblower protection; dealing with the media; screening volunteers; and administration of criminal background checks.

Communication of Information

The information in this risk management program should be communicated by distribution of this document to all CHPBA volunteers engaged in coaching or any other youth contact, with evidence thereof retained for at least 15 years.

CHPBA has adopted this program and incorporated it into our written policies and procedures.

Name of authorized league official: _____

Signature: _____ Date: _____

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